Kaiser Permanente Cybersecurity Project - Team Meeting Summary:

**Participants:** Danae O’Connor, Noah Warren, Debra Parcheta

**When:** 1:00pm to 2:00pm on 2/26/2024

**Where:** <https://ucdenver.zoom.us/j/9681646314> Meeting ID: [968 164 6314](tel:9681646314)

**Summary:**

Meeting started with all members. Since Debra has joined us and it has been several weeks since we have talked one-on-one, we went over the results of the past several weeks of additions and removals. This included the modification to the Tactic view – includes the flipping of the x axis, the removal of color, the modified padding on the cards, and card styling – the tooltip adjustments – static and formatted, as well as the wanted removal of the formatter and timeline.

This week’s additions have been text-wrapping on the titles, concatenation of the technique ID and the technique, as well as padding and format adjustments for the cards to ensure that overlap doesn’t happen. In addition, the first round of instructions has been made – and is on the right track in terms of direction.

After this was done, we went over the instructions. Currently they are in the middle of an overhaul and we have opted to break the instructions needed to test our product into three instruction: Instructions for installing Splunk Enterprise, instructions for adding data to Splunk Enterprise specifically for this project, and instructions for the application itself.

We also went over the plans for releasing the product at the end of the semester – we will be doing the “Non-supported” Splunkbase application and creating an email for the product that will stay in the user documentation.

It was determined that our next actions are to improve the timeline view, primarily adding axis labels to clearly see time, and fix some issues with the scroll bar. However, due to user testing coming soon – instructions the primary priority.

**Action Items:**

Debra: Confirm: Is there any other documentation that we should focus on before User Testing other than the User Instructions? (Due 3/4)

Noah: Modifying and adjusting User Instructions (Due 3/4). Modifying the UX document (Due 3/4). Helping to modify the scroll bars to ensure movements for the user (Due 3/4). Look into the files given to us by Vuong to determine if they can be used for user testing.

Danae: Create email for this product to put into the user documentation for maintenance if needed (Due 3/4). Adding axis labels to the Timeline View (Due 3/4). Helping to modify the scroll bars to ensure movements for the user (Due 3/4). Look into the files given to us by Vuong to determine if they can be used for user testing.